



Wolcott Lions Agricultural Society, Inc.  
P.O. Box 6063, Wolcott, CT 06716  
Tel. (203) 879-LIONS E-mail [info@wolcottfair.com](mailto:info@wolcottfair.com)

Spring 2023

Greetings Food Vendors,

The Wolcott Lions Agricultural Society and the Wolcott Lions cordially invite you to be a part of the 44<sup>th</sup> annual **Wolcott Country Fair** this coming **September 22<sup>nd</sup>, 23<sup>rd</sup> & 24<sup>th</sup>**. The fair will be held on our fairgrounds in Wolcott located at 245 Wolcott Rd (RT 69) which is at the intersection of Nichols Rd and Wolcott Rd.

We believe that the blend of open space, wooded areas and a large beautiful pond set on 20+ acres offers a unique experience for our attendees. We have constructed numerous buildings that are used as venues for many of the fair's activities.

We will have many returning food vendors from previous years, and we are excited to have them back again at this year's fair. We also welcome new vendors who may have their own unique and different food offerings. Our goal is to provide our fair patrons with a wide variety of food choices.

As committee chairmen for the **Food Vendors**, we hope that you will join us. On the following pages, you will find all the information that you need regarding this year's fair. Once you have reviewed this information, please use the Food Vendors Online Application form available on our web site [www.wolcottfair.com](http://www.wolcottfair.com).

Questions? If so, email us at [food@wolcottfair.com](mailto:food@wolcottfair.com) or reach out to us directly using the contact information below. We look forward to working with you to make this year's fair successful for both the Wolcott Lions and for you.

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We Serve



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### **Fair Schedule**

Day	Date	Time
Friday	September 22	4PM – 11PM
Saturday	September 23	10AM – 11PM
Sunday	September 24	10AM – 6PM

All vehicles must be off the fairgrounds by 1PM on Friday, and 9AM on Saturday and Sunday.

### **Fees and Payments**

#### **Frontage Fee**

The cost of the space is \$20/linear foot with a 10-foot minimum. Frontage measurements include trailer tongue and/or awnings fully opened.

#### **Food Fee**

A fee will be assessed for each of the major food items that you offer. Class and number of food items allowed will be determined by the Food Chairmen.

#### **Payments**

A non-refundable deposit for 50% of the total of your frontage fee and food fee is required by **May 31<sup>st</sup>**. The balance is due by **July 1<sup>st</sup>**. If the balance is **not** received by **July 1<sup>st</sup>**, only **cash or certified check** will be accepted.

### **Tents**

If Vendor requires a tent, they can supply their own, or the Wolcott Lions can supply a tent for a fee. If you need a tent from the Wolcott Lions, you must provide notification by July 25<sup>th</sup> by contacting either of the Food Chairmen.

### **Space Reservation**

Please note that although we cannot guarantee exclusive rights to a particular space prior to contract signing, we will do everything possible to accommodate your selection of a space on a "first-come, first-serve" basis. Anyone who gave a deposit during last year's fair to hold a particular space will be allocated that space. All other spaces will be



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given out based upon our receipt of payment-in-full for those spaces. When making payment-in-full, please be as specific as possible regarding any particular space that you are interested in.

### **Insurance**

All vendors are required to provide a valid insurance certificate by **July 1<sup>st</sup>**. The certificate must identify the **Wolcott Lions Agricultural Society, Inc.** as the “**additional Insured**” for the fair dates of **September 22, 23, 24, 2023**. If you fail to provide a certificate of insurance by July 1<sup>st</sup>, the Wolcott Lions Agricultural Society will provide the required insurance to you for a fee.

**You will not be allowed to setup without a certificate of insurance and a CT Sales Tax #.**

### **Registration, Setup & Breakdown**

Event	Day	Date	Time
Reg. & Setup	Tues. or Wed.	September 19 <sup>th</sup> or 20 <sup>th</sup>	After 2PM
Breakdown	Sunday	September 24 <sup>th</sup>	After 6PM

Registration & Setup begins on Tuesday, September 19<sup>th</sup> at noon. Vendors are welcome any time thereafter. Upon arrival, your documents (including insurance certificate, CT Sales Tax # and payments) will be verified, space numbers will be given out and vendor passes issued.

### **Parking and Gate Passes**

Type of Pass	# of Passes	# of Days	Cost
Parking	1	3 Day	Included
Gate	3	3 Day	Included

*Parking passes* – If additional parking is needed, vendors must park in satellite lots and take the shuttle bus to the fairgrounds. **Cost of parking in satellite lots is not included.**



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*Gate Passes* – All of vendor's employees must arrive through **the Vendor Entrance on Sunrise Road**. It is the responsibility of the vendor to allocate their passes to their employees to gain access into the fairgrounds. The Wolcott Lions Agricultural Society is not responsible to supply entry passes to all vendor employees. **No refunds or credits** will be issued for purchased gate tickets. If one of vendor's employees leaves the fairgrounds they will need a pass to be re-admitted.

### **Electrical**

Vendor must provide written electrical specifications/requirements. The fair electrician will equip the vendor's assigned space as per these specifications. The **cost of the electrical is based upon the electrician's time and any materials** required. **Vendor will also be assessed a power usage fee** based upon the amount of electrical power that Vendor's equipment consumes. The electrical prices remain the same as last year at \$2.50/amp.

### **Selling / Usage Restrictions**

The Wolcott Lions Club will be enforcing the following restrictions and reserves the right to remove any vendor who violates these rules:

- The sale or consumption of alcoholic beverages on the fairgrounds is prohibited
- Gas powered generators will only be allowed on the fairgrounds at the discretion of the Food Chairmen
- The sale of "Silly String", "Stink Bombs", "Poppers" or like products is prohibited
- All food must be sold from inside your trailer or tent

### **Vendor Etiquette**

To avoid confusion by members of the public and the Wolcott Lions Club, we ask that you and your employees wear nametags at all times. The nametags should identify both your employee's name and your company name.



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